

Colonial Virginia Council 100% Position-Trained Policy

The Colonial Virginia Council (CVC) Training Committee has been working toward the goal that all of our leaders are trained in their positions, with a primary focus on Youth Protection Training (YPT). With the Council now attaining 100% Youth Protection trained leaders, we are now making a serious effort to achieve this remaining goal with a three-year phase-in to get all registered leaders trained.

- **Year 1 (2019) Targeted Positions: Unit Leaders**
 - Cubmasters, Scoutmasters, Crew Advisors, Skippers, and Explorer Advisors

- **Year 2 (2020) Targeted Positions: Direct Contact Leaders**
 - **Units**
 - Cubmasters and Assistants, Den Leaders and Assistants, Scoutmasters and Assistants, Crew Advisors and Associates, Skippers and Mates, Explorer Advisors and Associates, Unit Chaplains
 - **District**
 - Nova Counselors, Supernova Mentors, and Merit Badge Counselors

- **Year 3 (2021) Targeted Positions: Remaining Leaders**
 - **Units**
 - Chartered Organization Representatives, Committee Chairs, Committee Members, Pack Trainers, Religious Emblems Counselors, Scout Parent Unit Coordinators, New Member Coordinators
 - **District**
 - District Chairmen, District Commissioners, District Members-at-Large, Unit Commissioners, Assistant District Commissioners, Roundtable Commissioners, Roundtable Staff
 - **Council**
 - Council Commissioner, Assistant Council Commissioners

NOTE: As almost all training is online, new leaders will submit a training completion with their application at the time of re-chartering. At the time of re-charter, new Scoutmasters and Assistant Scoutmasters must submit a training completion for Scoutmaster Specific and a waiver request so they can complete Introduction to Outdoor Leaders Skills (IOLS) within the next year.

Throughout this three-year plan phase-in -- and to obtain certification as “fully trained” -- volunteers are required to attend either a scheduled CVC Training Committee-approved course that follows an approved BSA syllabus and is delivered by CVC Training Committee-designated trainers, approved training from another council, or the equivalent online training if available at www.my.scouting.org. Ad hoc training courses, or abbreviated versions of courses, will not be recognized.

All unit recharterers received by the Council for charter year 2020 will be screened to ensure their unit leader is fully trained for their current position.

Units that do not meet this this requirement will be placed on hold, and will have until the following February 28th to pursue one of two options:

1. The unit committee chairman provides the missing training completion documentation.
2. Register those untrained adults in a new position. Once trained, that volunteer is required to submit an approved BSA Adult Application, with training certificate(s), for the new position.
3. One-year waivers are possible to ensure that a unit will not lapse.

On February 28th of the new charter year, the charters of units that remain out of compliance will expire, as will BSA registrations of their youth and adult members. Any request for waivers or extensions beyond the above dates must be authorized by the Council Commissioner and Scout Executive.

Unit re-charters received by the Council for charter year 2021 will be screened to ensure all direct contact leaders are fully trained for their current positions. District re-charters received by the Council for charter year 2021 will be screened to ensure all Nova Counselors and Merit Badge Counselors are fully trained for their current positions.

All unit and district re-charters received by the Council for charter year 2022 will be screened to ensure **ALL** leaders are fully trained for their current positions.

With the 2023 re-charter year, the following is the CVC 100% Position Basic Training Policy:

100% Position Trained Policy Statement

1. To be registered, all volunteers must complete YPT and basic position training for their respective registered positions. This includes all Cub Scout, Scouts BSA, Venturing, Exploring, and Sea Scout leaders, as well as the chairs and members-at-large of the district and council committees. No application will be processed without proof of both YPT and position-specific training completion. **NOTE:** Hazardous Weather training must be current for direct-contact leaders.
2. Unit Volunteers unable to attend council training sessions should register as “Unit Scouter Reserve” (position 91U) or “Unit College Scouter Reserve” (position 92U), which require only YPT. Scouter Reserve positions are for supportive adults who have no immediate, specific leadership role. Like all registered BSA adult positions, these positions require a criminal background check and the completion of YPT. District and council volunteers should register as “Scouter Reserve” (position 91) or “College Scouter Reserve” (position 92) with the same stipulations.
3. The national My.Scouting training record will be the sole source for determining the status of an individual’s training achieved.

FREQUENTLY ASKED QUESTIONS:

Exactly what training is required for each of the registered positions? BSA publishes a list of positions and required training courses to be completed. “NOTE that attending scheduled council instructor-led training allows you to complete the training in one “sitting” and also has the advantage of getting to know some of your fellow Scouters and learn from their experience.

If I am not a registered volunteer in Scouting, can I attend training? YES! In fact, parents of youth in Scouting are encouraged to take any available training in the council, especially YPT. Basic training in all positions in Colonial Virginia Council are open to anyone who registers for the course and pays any applicable fee.

I was registered as a “Scouter Reserve” (code 92U) and am returning home after military deployment or I’ve completed college. How do I become an Assistant Scoutmaster? If you previously had completed training as an Assistant Scoutmaster, you may immediately register and serve as an Assistant Scoutmaster in your unit (with the approval of your unit’s leadership). If you have not received training, you should find and attend a training for Assistant Scoutmaster, then register in that position and begin to serve. This procedure applies to all “Scouter Reserve” registered members who desire to register in another position.

Will my registration drop if I am not Trained by the end of charter year? YES. The policy requires that **all leaders** be trained in all of their registered positions before being allowed to be included on the succeeding year’s charter for unit, district or council.

What if our troop does not have a trained Scoutmaster by the end of the charter year? If your unit has a member who has been trained as Scoutmaster, then that leader may register as Scoutmaster. When your unit’s new Scoutmaster completes training, he or she then may register as Scoutmaster and begin to serve. If no previously trained member is available, then the council will hold your charter until a leader completes the required training and registers as Scoutmaster. **NOTE** that while your unit’s charter is “on hold,” the unit may not be able to access certain other services such as online advancement, etc. Check with your district executive on which services you may not be able to access while a charter is on hold for completion of position training.

I have completed training, but it is not reflected in council’s records. How do I get that fixed? If you have completed all of the required training, just let your District Training Chairman or Council Training Chairman know when you completed the training and provide documentation to support that you took the training (course completion card, certificate, from online training, etc.) and we will correct the records.

My Scoutmaster was a trainer in the past. Can he or she conduct the training just for my unit? NO. To obtain certification as fully trained, a volunteer must either (1) attend a scheduled, Council Training Committee approved course delivered by Council Training Committee designated trainers, that follows the complete authorized BSA syllabus or (2) the complete equivalent training if available online at www.my.scouting.org. Attendance at “needs based” or abbreviated versions of the course will not be recognized for meeting the fully trained status. It is important that you are trained by a member of the council or district training staff who is familiar with the latest training information published by BSA National.

Date: _____

Unit: _____

Scouting Position: _____

I, _____ request a waiver for the trained leader requirement. I agree to complete the required training no later than December 31st of next year. I understand that if I fail to complete the training, I *will not be granted a waiver for another year* and will not be able to register for the identified position.

Printed Name

Signature

Date

CHARTERED ORGANIZATION REPRESENTATIVE

Printed Name

Signature

Date

DISTRICT TRAINING CHAIRMAN

Printed Name

Signature

Date

COUNCIL COMMISSIONER

Printed Name

Signature

Date

SCOUT EXECUTIVE

Printed Name

Signature

Date