

Wahunsenakah Lodge #333



Lodge Rules

Colonial Virginia Council #595

Newport News, Virginia

February 2001

Change Summary

01/01/96	Initial Issue	Supreme Chief of the Fire with consultation with the Lodge Merger Committee.
05/18/97	Section II.B, last sentence changed from "...The unit election year begins on January 1 and runs through April 30 of each year." To "...The unit election year begins on January 1 and runs through December 31 of each year."	Vote of open Lodge on Sunday, May 18, 1997.
02/26/98	Section V.D: Added the following to the end of the paragraph "Lodge and Chapter expenditures must receive prior approval from the Lodge Executive Committee. For individual expenditures of up to \$300, the Lodge Key Three may give approval if there is insufficient time to wait for an Executive Committee Meeting." Section VII: Added new sub section C, and sub paragraphs 1 and 2. Section X: Added new sub section E.	Vote of open Lodge on Saturday, February 28, 1998
2/27/99	Section V.B: Changed the first sentence to read "Annual dues for the Wahunsenakah Lodge are \$5.00 per year plus the National Registration Fee."	Vote of open Lodge on Saturday, February 27, 1999.
2/27/00	Section III. A: Changed the first sentence to read: "...Second Vice Chiefs (2) for Chapter Operations, Secretary and Treasurer."	Vote of open Lodge on Sunday, February 27, 2000.
2/25/01	Section III.A.3 Changed the process for election of Lodge Officers from a general election, to assignment of a balanced number of votes for each chapter. Defined what majority vote is necessary for election.	Vote of open Lodge on Sunday, February 25, 2001.

LODGE RULES

SECTION I, Name and Affiliation.

- A. The name of this Lodge of the Order of the Arrow, shall be the Wahunsenakah Lodge, #333, W.W.W.
- B. This lodge shall be affiliated with the Colonial Virginia Council, Boy Scouts of America, and shall be under the supervision of the Council Scout Executive.

SECTION II, Election and Membership.

- A. The requirements for membership in the Order of the Arrow are as stated in the latest printing of the Order of the Arrow Handbook.
- B. All Order of the Arrow elections must be cleared through the appropriate Chapter Unit Election Committee and the completed Unit Election form shall be forwarded to the Lodge Membership Secretary. A trained unit elections team from the appropriate chapter shall be present at each unit election. The unit election year begins on January 1 and runs through December 31 of each year.
- C. Procedures for the Ordeal are as stated in the Order of the Arrow Handbook and the Administration Guide for the Ordeal.
- D. To maintain active membership in the lodge, a member must remain current in dues and must be registered with the Colonial Virginia Council.
- E. Any arrowman may receive current year lodge mailings by paying the current year lodge dues.
- F. Arrowmen who are not members of this lodge may transfer to this lodge if they present proof of membership in the Order of the Arrow, register with Colonial Virginia Council in a unit, district or council position, and pay current year dues as follows: Joining between December 1 and May 31, pay a full years dues; Joining between June 1 and November 30, pay a half year of dues. Upon paying dues, a newly transferred member may by a lodge flap patch.
- G. The Lodge Membership Secretary will sign all membership cards.

SECTION III, Lodge Officers, Executive Committee, and Advisers.

- A. The officers of this lodge shall be the Chief, First Vice Chief, Second Vice Chiefs (2) for Chapter Operations, Secretary, and Treasurer. These officers must be under the age of twenty-one (21) for the entire term of office. Term of office will be from the installation date to the following year's election. The procedure for the election of

these officers shall be:

1. One nominating chairman will be appointed by the current Lodge Chief to receive nominations from the chapters, run the election and educate the candidates of their duties. Nominations made by the chapters must be approved by the respective Chapter Executive Committee.
 2. Nominations, other than those of the nominating committee, may be made from the floor at the time of the election, provided the nomination is made by an active lodge member, under the age of twenty-one (21), and the nomination is supported by a petition signed by at least twenty-five (25) active voting members of the lodge.
 3. Each chapter represented by at least one youth member may cast ten (10) votes for each lodge office on all ballots. The Chapter Chief, or his designated representative, must cast the ten votes in proportion to a poll of the chapter members present (in whole votes, not fractions). The Lodge Chief, in consultation with the Lodge Adviser and or Staff Adviser, has final authority to determine any questions about whether a Chapter is officially being represented. Such judgments shall be based on the competent authority, such as written or verbal certification, by the Chapter Chief, Chapter adviser, Chapter Staff Adviser of the Chapter in question. In no case shall adults vote or cast ballots for a chapter.
 - a) A nominee must receive a majority (one vote more than 50 %) of the votes cast on a given ballot to be elected (abstentions do not count as votes cast). Where a majority is not achieved, the nominee(s) receiving the least number of votes is (are) dropped and another ballot is taken. This procedure continues until one nominee achieves a majority and is declared elected, or until two ballots in succession result in tie votes and the balloting is declared deadlocked.
 - b) When balloting is declared deadlocked, the officer conducting the election will announce to the voting delegates that one more ballot will be taken to break the tie, and, if another tie results, the shall cast sufficient votes for the nominee of his choice to achieve a majority and declare him elected.
- B. Lodge officer election shall be conducted at the Spring Ordeal and new officers shall be voted on prior to the Ordeal candidate induction ceremony at the Ordeal, and installed at the next Lodge business meeting.
- C. If the office of the Lodge Chief is vacated, the First Vice Chief shall become the new Lodge Chief. All other vacancies shall be filled by appointment of the Lodge Chief with the approval of the Lodge Executive Committee. Lodge officers selected in this way must be approved by a majority vote of the members present at a regularly scheduled or called meeting of the lodge. If the lodge executive committee deems it

necessary, the vote may be taken by a mail-in ballot, in which event approval will be a majority of the ballots received. In either event, the vote must be taken at the next scheduled lodge function.

- D. The Lodge Executive Committee shall be comprised of:
 - 1. Voting members shall be the seven elected officers, the immediate past Lodge Chief, the lodge operating committee chairmen, and the Chapter Chiefs.
 - 2. Non-voting members shall be the Lodge Adviser, Lodge Associate Advisers, Scout Executive, or his designated professional Staff Adviser, and the Chapter Advisers.
- E. There shall be an adviser for the lodge offices as well as an adviser for each lodge operating committee chairmen. These advisers are to be selected by the Lodge Adviser in consultation with the Lodge Chief and the Staff Adviser.

SECTION IV, Lodge Meetings

- A. The lodge shall schedule, as a minimum, a Fellowship, the Spring Ordeal, the Summer Ordeal, and a Christmas Banquet. Each event may be designated as a general meeting. Additional activities may be scheduled by the lodge or chapters.
- B. The Lodge Executive committee shall hold a minimum of nine (9) meetings each year. With a minimum of 50% of the Lodge Executive Committee voting members present.

SECTION V, Fees and Dues.

- A. There shall be an induction fee to cover minimum costs for the items received at the time of induction. Each new member shall receive a membership card, Order of the Arrow Handbook, an arrow ribbon pin, lodge flap patch, Order of the Arrow Ordeal sash, copy of the Lodge Rules, and a list of the Lodge Officers, Lodge Advisers, Lodge Committee Chairmen, Chapter Officers, and Chapter Advisers. For new members being inducted at the Summer Ordeal, their induction fee will include current year's dues at half price plus dues for the following year.
- B. Annual dues for the Wahunsenakah Lodge are \$5.00 per year plus the National Registration Fee. The annual dues cover the period of December to November of each year. A late penalty of \$1.00 is added to membership dues if paid after December first. One dollar of membership dues will be credited to the chapter to which the member belongs.
- C. Life Membership in the Lodge will not be offered. Those brothers who are currently active Life members in the former Kecoughtan Lodge will continue to hold membership without dues assessment based on the extension of their lifetime dues as being prepaid annual dues. The earliest that a brother will be assessed will be

the dues year following the formation of this Lodge. The last of the "prepaid dues" will expire the ninth year after formation of the Lodge.

- D. All Order of the Arrow funds shall go through the normal accounting procedures of the council office. Lodge and Chapter expenditures must receive prior approval from the Lodge Executive Committee. For individual expenditures of up to \$300, the Lodge Key Three may give approval if there is insufficient time to wait for an Executive Committee meeting.

SECTION VI, Brotherhood and Vigil Honor Memberships.

- A. Completion of Brotherhood and attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook.

SECTION VII, Chapter Operations.

- A. This lodge shall be represented by chapters as determined by the Lodge Executive Committee with the approval of the Supreme Chief of the Fire. Chapters shall be responsible for their name and internal affairs.
- B. This lodge may suspend a chapter's operation at any time it feels the suspension action is in the best interest of the lodge. To suspend a chapter's operation will require a two-thirds majority vote of the Lodge Executive Committee present.
- C. Chapter funds and Fund Raising
 - 1. The one dollar per chapter member allocated per Section V.B, is intended to be used by the Chapter to promote the Chapter program and will be based on current chapter registrations as of December 1st of the previous year.
 - 2. Chapter funds may be augmented by a Chapter Fund raising project. Each fund raising project must be for a specific purpose and receive prior approval from the Lodge Chief, Lodge Adviser, and Council Finance Committee by submitting a Lodge Money Earning Application (available for the Lodge Key Three).

SECTION VIII, The E. Bailey Tudder Camp Fund.

- A. Once each year, the lodge shall conduct a patch auction. The entire proceeds are to be placed in a special fund for the purpose of camp maintenance and camperships.
- B. At their discretion, the Lodge Chief with the concurrence of the Staff Adviser and the Lodge Adviser, may authorize expenditures from the fund.

SECTION IX, Voting

- A. Adult Scouters, age 21 or over, do not have a vote in the matters of lodge business.

SECTION X, Totem and Insignia

- A. The totem of this lodge shall be a Duck.
- B. The official lodge flap patch, shall be fully embroidered with a merrowed edge and any changes in the design of the flap patch must go through the process of amendment to these rules.
 - 1. Lettering - Wahunsenakah 333 centered at the top; WWW centered at the bottom.
 - 2. Light blue sky, water and a green marsh, the fleur-de-leis is stitched with the same blue as the sky and located in the sky.
 - 3. Male and female mallards taking off from the marsh centered on the patch.
 - 4. Lodge name and number are in red and WWW is purple.
 - 5. One red arrow through the 333 pointing left.
 - 6. All Arrowmen will be able to purchase the Official Patch. All purchases shall be in accordance with paragraph X.B.7.
 - 7. A lodge member may purchase an additional patch for seven (7) hours of work he accomplishes for the lodge. This work must be done at an official lodge function. Attending Lodge Executive Committee meetings or other committee meetings does not qualify a person for a patch. Participation in the field work of a committee may warrant credit towards the hours required for the attainment of a flap patch. No official Lodge flap patches will be sold for any purpose without the corresponding service hours.
- C. When deemed fit by a simple majority vote of the Lodge Executive Committee, the Lodge Chief will appoint a committee for the purpose of creating a limited edition lodge flap patch. The patch must be approved by two-thirds of the Lodge Executive Committee present.
- D. Inactive members of the lodge are not authorized to wear the lodge flap patch as part of their official uniform.
- E. Other Lodge and Chapter Memorabilia
 - 1. The design and purchase of any patch or other item which contains the Lodge or a Chapter name, or makes reference to the same or the Order of the Arrow in general, must receive prior approval from the Lodge Executive Committee.

SECTION XI, Provision for Amendment.

- A. Amendment to this set of rules may be made by:
 - 1. Submission in writing of the proposed amendment to the Lodge Executive Committee for discussion.
 - 2. Approval by a simple majority vote of the Lodge Executive Committee members.
 - 3. Submission in writing to the lodge membership at least thirty (30) days prior to a called or regularly scheduled meeting of the lodge.
 - 4. Approval by a two-thirds majority vote of the lodge members present at the meeting.
- B. Ratified amendments become effective immediately upon approval of the majority vote of the membership. (step 4 above).
- C. Any National directives may supersede any parts herein and approval of the Lodge Executive Committee is not required.